

## ROAD MAP TO TRANSFORMATION

MOVE FORWARD WITH CONFIDENCE

PRINCIPAL PARTNER



# MANUAL REGISTRATION FORM

TAX INVOICE/RECEIPT ABN: 55 055 668 963

Please return this completed form to International Conferences & Events (ICE) Pty Ltd via email at [registration@alpmasummit.com.au](mailto:registration@alpmasummit.com.au). Alternatively, you can register online at [alpmasummit.com.au/registration](http://alpmasummit.com.au/registration) and save \$20.00 off the registration fee.

### PERSONAL DETAILS

<b>Title:</b>	<b>First Name:</b>	<b>Last Name:</b>	
<b>Organisation:</b>		<b>Position:</b>	
<b>Address:</b>			
<b>City:</b>	<b>State:</b>	<b>Postcode:</b>	
<b>Country:</b>	<b>Email:</b>		
<b>Work number:</b>	<b>Mobile:</b>		

### CONFERENCE REGISTRATION

#### FULL CONFERENCE REGISTRATION

	<b>Early Bird</b> <i>Until Tuesday, 16 July 2019</i>	<b>Standard</b> <i>Until Tuesday, 20 August 2019</i>	<b>Late</b> <i>After Wednesday, 21 August 2019</i>
<input type="checkbox"/> <b>Member</b>	\$1,040	\$1,340	\$1,429
<input type="checkbox"/> <b>Non-Member Eligible (with membership)</b>	\$1,590	\$1,890	\$1,979
<input type="checkbox"/> <b>Non-Member Eligible (without membership)</b>	\$1,299	\$1,599	\$1,679
<input type="checkbox"/> <b>Delegate Non-Eligible</b>	\$2,025	\$2,025	\$2,114
<input type="checkbox"/> <b>Member Additional Delegate (same firm)</b>	\$990	\$1,040	\$1,129
<input type="checkbox"/> <b>Non-Member Additional Delegate (same firm, with membership)</b>	\$1,499	\$1,590	\$1,679
<input type="checkbox"/> <b>Non-Member Additional Delegate (same firm, without membership)</b>	\$1,208	\$1,299	\$1,379

## DAY REGISTRATION

<input type="checkbox"/> <b>Thursday</b>	\$810	\$810	\$890
<input type="checkbox"/> <b>Friday</b>	\$810	\$810	\$890

## REGISTRATION ADD-ONS

### ON DEMAND

Full registrations include access to concurrent Summit sessions. You may upgrade your access to receive the FULL Summit On-Demand program.

**Please note:** If there are more than one representative from the same firm attending Summit, the full On-Demand program are included free of charge.

	<b>Member</b>	<b>Non-Member / Day</b>	<b>Workshop Only</b>
<input type="checkbox"/> Yes, upgrade me to receive FULL Summit On-Demand Access	\$99	\$299	\$795

### PRE-SUMMIT WORKSHOPS

Two pre-Summit workshops will be held on Wednesday, 4 September 2019 at the Melbourne Convention and Exhibition Centre. These workshops will be held concurrently so you may only choose one (1) to attend.

Topics for these session are currently being finalised and more details will follow shortly.

	<b>Member</b>	<b>Non-Member</b>
<input type="checkbox"/> <b>Workshop 1</b>	\$395	\$495
<input type="checkbox"/> <b>Workshop 2</b>	\$395	\$495

## SUMMIT HACKATHON

### HACKATHON TOPICS

We plan to run a mini-Hackathon at this year's Summit with the vendors who choose to participate. We will be asking the vendors to help solve an industry identified issue that our delegates would like to shine some attention on. This issue might cover mental health, the shortage of experienced lawyers in the industry or something else.

To assist with the planning, please provide up to three (3) topics/problems you would like to see featured at the Hackathon.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

### HACKATHON WORKSHOP

In addition to the mini-Hackathon we will also be running a mini-Hackathon workshop as part of the Summit program, however numbers will be restricted for this session. If you would like to attend this session to learn more about Hackathons and the process involved, please register below (you can cancel your attendance at any time).

- I would like to attend the Hackathon

## SOCIAL FUNCTIONS

Social program tickets are included in full registrations, however they are not automatically allocated. Please indicate below should you wish to utilise your inclusive ticket.

Additional tickets can also be purchased for day registrants or accompanying guests.

### WELCOME COCKTAIL FUNCTION

**Date:** Wednesday, 4 September 2019

**Time:** 6:00pm – 8:00pm

**Venue:** Exhibition Bays 23-24, Melbourne Convention and Exhibition Centre

Yes, I wish to utilise my inclusive ticket

I would like to purchase the following number of additional tickets: # \_\_\_\_\_ @ \$95 each

### GALA DINNER

**Date:** Thursday, 5 September 2019

**Time:** 7:30pm – 11:00pm

**Venue:** Plaza Ballroom – 191 Collins Street, Melbourne VIC 3000

Yes, I wish to utilise my inclusive ticket

I would like to purchase the following number of additional tickets: # \_\_\_\_\_ @ \$190 each

### POST SUMMIT DRINKS

**Date:** Friday, 6 September 2019

**Time:** 5:15pm – 5:45pm (*subject to change*)

**Venue:** Exhibition Bays 23-24, Melbourne Convention and Exhibition Centre

Yes, I wish to utilise my inclusive ticket

I would like to purchase the following number of additional tickets: # \_\_\_\_\_ @ \$30 each

## ACCOMMODATION

Each hotel has their own individual cancellation policy. Please check the Summit website for more information about hotel cancellation policies: [www.alpmasummit.com.au/registration/#registration-accommodation](http://www.alpmasummit.com.au/registration/#registration-accommodation)

### ADINA APARTMENT HOTEL MELBOURNE NORTHBANK

One Bedroom Apartment \$215 / night

**Breakfast:** \$20 per person if pre-booked

**Parking:** \$35 per night

**Check in:** 2:00pm

**Check out:** 11:00am



### CROWN METROPOL MELBOURNE

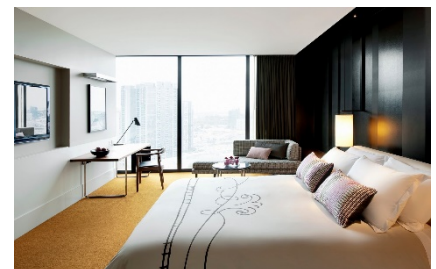
Luxe Room \$290 / night

**Breakfast:** \$33 per person if pre-booked

**Parking:** Starts from \$6 for the first 30 minutes

**Check in:** 2:00pm

**Check out:** 11:00am



## CROWN PROMENADE MELBOURNE

Standard Room \$270 / night

**Breakfast:** \$33 per person if pre-booked

**Parking:** \$35 per night

**Check in:** 2:00pm **Check out:** 11:00am



## CROWNE PLAZA MELBOURNE

Standard Room \$250 / night

**Breakfast:** \$25 per person if pre-booked

**Parking:** \$47 per night (valet only)

**Check in:** 2:00pm **Check out:** 11:00am



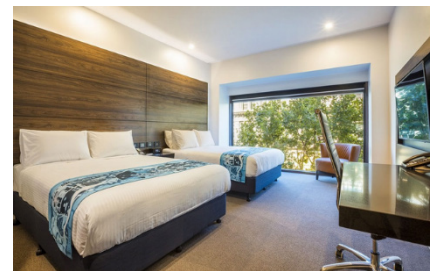
## HOLIDAY INN MELBOURNE ON FLINDERS

Standard Urban Room \$240 / night

**Breakfast:** \$20 per person if pre-booked

**Parking:** \$30 per night

**Check in:** 2:00pm **Check out:** 11:00am



## PAN PACIFIC MELBOURNE

Deluxe King \$279 / night

**Breakfast:** \$27 per person if pre-booked

**Parking:** \$24 per day (offsite at Wilson Parking South Wharf)

**Check in:** 2:00pm **Check out:** 11:00am



## PUNTHILL APARTMENT HOTEL NORTHBANK MELBOURNE

One Bedroom Apartment \$202 / night

**Breakfast:** Not available

**Parking:** \$26 per night

**Check in:** 2:00pm **Check out:** 11:00am



## QUEST SOUTHBANK APARTMENT HOTEL

One Bedroom Apartment \$195 / night (early bird)

\$205 / night (standard)

**Breakfast:** \$18 per person if pre-booked

**Parking:** \$30 per night

**Check in:** 2:00pm **Check out:** 10:00am



Date of arrival:

Date of departure:

Number of nights:

Est. time of arrival:

Est. time of departure:

Sharing with (name/s) – if applicable:

Special requests:

## CREDIT CARD DETAILS FOR ACCOMMODATION BOOKING

Credit card details are required to secure your booking. These details will officially confirm your booking. Each guest is responsible for settling their own account upon check-out.

MasterCard

Visa

American Express

Card Number:

Expiry:

CVV:

Cardholder Name:

Cardholder Signature:

## DIETARY & SPECIAL REQUIREMENTS

Please inform us of any medical or religious dietary requirements (e.g. Coeliac, halal, vegetarian) or special requirements (e.g. wheel chair access, vision impaired, hearing loop) you may have.

Dietary requirements \_\_\_\_\_

Special requirements \_\_\_\_\_

## DELEGATE LIST CONSENT

Your name, organisation and state/country will be incorporated into a delegate list and may be made available to parties directly related to the conference, including partners and exhibitors.

**YES**, I wish to include my details in the delegate list, including my email address

**YES**, I wish to include my details in the delegate list, excluding my email address

**NO**, I do not wish to include my details in the delegate list

## HOW DID YOU HEAR ABOUT THIS CONFERENCE?

Asia Law Portal

Facebook

Industry colleagues

Industry publications (please specify)

Lawyers Weekly

LinkedIn

Newsletters (please specify)

Previous attendee

Related conferences/events (please specify)

ALPMA Summit website

Twitter

Website advertising (please specify)

Other (please specify)

Please specify: \_\_\_\_\_

## REGISTRATION PAYMENT SUMMARY

Registration	\$
Registration add-ons	\$
Social function tickets	\$
Manual processing fee	\$ 20
Late registration fee <i>(add \$50 if registering after Wednesday, 21 August 2019)</i>	\$
<b>TOTAL</b>	<b>\$</b>

## PRIVACY POLICY

Please confirm that you have read and understood our Privacy Policy available at [www.alpmasummit.com.au/information/privacy](http://www.alpmasummit.com.au/information/privacy).

Yes, I accept the terms set out in the Privacy Policy

## PAYMENT OPTIONS

**Electronic Funds Transfer (EFT):** Please include your invoice number when submitting an EFT payment and email the remittance advice to [registration@alpmasummit.com.au](mailto:registration@alpmasummit.com.au).

**Bank Name:** National Australia Bank

**Account Name:** ALPMA 2019

**BSB Number:** 082-128

**Account Number:** 36-468-0983

**Swift Code:** NATAAU3303M

**Credit Card:** Please debit my credit card with the amount owing on this form.

MasterCard

Visa

American Express

**Card Number:**

**Expiry:**

**CVV:**

**Cardholder Name:**

**Cardholder Signature:**

Debits to your credit card will appear on your statement as **International Conferences & Events (ICE) P/L**